

NDA & Controlled Information Request Form

Secure scoping of confidential and potentially export-controlled discussions

Document code	OLYD-FRM-NDA-001	Version / effective date	3.0 / 2 August 2026
Classification	Controlled business form	Document owner	OLYDEFENCE — OLYVENRA LTD
Language	English	Status	Publication-ready / controlled master

Purpose

Use this request to define the parties, permitted purpose, information categories, authorised recipients, countries, systems, retention and other controls before confidential information is exchanged. Submission does not create an NDA or authorise disclosure.

Completion guidance

Complete every applicable field. Use generic, non-sensitive descriptions and cite evidence by document title, issuer, number, revision and date. Mark Not applicable with a reason. OLYDEFENCE may request clarification, enhanced due diligence or a secure document-room exchange.

Privacy and secure document handling

Do not send classified information, export-controlled technical data, weapon configuration details, personal identity documents, medical records or credentials by ordinary email or this public form. Provide only references until an approved secure channel and authorised recipients are confirmed.
[Read the OLYVENRA Privacy Notice](#)

Controlled-supply and secure-information boundary

This form is not an offer, product approval, licence, end-use authorisation, legal advice or commitment to transact. Controlled items proceed only through competent authorities and lawful licensed routes. Public first-aid kit scope excludes medicines; any medicine request must use a separate licensed channel where lawful.

Parties, authority and confidential purpose

Information requested	Response / evidence reference
Proposed legal parties and authorised signatories	
Registration number, country and registered address	
Authorised contact: name, title, department, email and telephone	
Public mandate, procurement authority or basis to represent the organisation	
Specific permitted purpose and project/opportunity reference	
Countries of access, transfer, processing and storage	
Named or role-defined need-to-know recipients	

Information classification and access scope

Information requested	Response / evidence reference
Commercial, product, quality, software, technical or other information categories	
Export-controlled, dual-use, military or security-sensitive technical information	
Government-classified information involved (do not attach or disclose through this form)	

Information requested	Response / evidence reference
Third-party confidential information and authority to disclose	
Personal data involved and applicable privacy constraints	

Requested confidentiality and handling controls

Information requested	Response / evidence reference
Unilateral or mutual NDA and proposed template owner	
Requested confidentiality and survival periods	
Need-to-know, clean-team, no-copy, no-download or other access controls	
Approved secure transfer/data-room system and administrator	
Affiliate, adviser, laboratory or subcontractor disclosure controls	
Retention, return, deletion and certified-destruction requirements	
Requested governing law, jurisdiction and dispute forum for legal review	
Existing confidentiality terms, conflicts or prior disclosures	

Declaration and authorised sign-off

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I confirm that the information supplied is complete and accurate to the best of my knowledge, that I am authorised to submit it, and that the organisation will promptly disclose material changes. I understand that submission does not create approval, appointment, confidentiality, availability, exclusivity, licence eligibility or an obligation to transact.

Information requested	Response / evidence reference
Authorised declarant: full name	
Position and organisation	
Basis of authority to submit this form	
Signature	
Date	